



MEMORANDUM

TO: Roofing Contractors

DATE: 07/29/02

**FROM: Roofing Section:
Miami-Dade County Building Department**

**SUBJECT: Commercial Reroofing Permits,
for existing buildings**

Effective 7/29/02, one of the following statements is required to be completed when applying for commercial reroofing permit applications.

Job Address: _____

Process Number: _____

☐ **No Change**

I attest that the proposed roofing system is an exact replacement of the existing roofing system.
I also attest that existing overflow drains and/or scuppers are sized so that no more than 5" of water will accumulate on any portion of this roof, should the primary drainage system be blocked. **1616.2 FBC**

Signature: _____

License Number: _____

☐ Architect ☐ P.E. ☐ Roofing Contractor

OR

☐ **Change to roofing system**

Roofing permit applications in other than Group R-3 occupancy, involving a change in the roofing system and recovery applications must include signed and sealed calculations for the supporting structure, and a statement as follows:

I have reviewed the structural and drainage adequacy of the existing roof structure with regard to the proposed roofing system and hereby approve the installation as proposed.

Signature: _____

License Number: _____

☐ Architect ☐ P.E.

(requires raised seal)